

Annandale Public School Parents & Citizens Association Minutes of General Meeting

Chair: Stephanie Wee
Date: 24 February 2022
Time: 7:30 pm
Venue: Online Meeting, RSVP Required
Minutes: 2022 02 24 GM
Re: General Meeting Minutes (Motions, Actions and Outcomes)

Meeting declared open: Stephanie Wee – President at 7:32 PM

Attendance – 13

Rosemary Donald*, Kim Musznig*, Stephanie Wee*, Rebecca Wainscoat*, Lisa Lupton, Tanya Franic*, Max Joscelyne*, Catherine Beehag, Elizabeth Lam, Fernanda Guarita, Jess Gunning, Rochelle Bolitho

*denotes financial members.

Apologies - 0



Annandale Public School P&C

P&C email

apspandc@gmail.com

P&C website

apspandc.com.au

P&C pages on the school website

annandale-p.schools.nsw.edu.au/p-c

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General Agenda

- 7:30 1. President's welcome – Stephanie Wee
- 7:33 2. Secretary's Report – Rebecca Wainscoat
- 2.1 Apologies
 - 2.2 Table minutes from last meeting
 - 2.3 Correspondence – Annandale Hotel; Rosella Street; WestConnex Community Grant; Google Storage; School Trees sales; Strong Minds; Insurance
 - 2.4 Action Item Updates from last meeting
 - 2.5 Membership Administration
- 7:40 3. Principal's Report – Lisa Lupton
- 7:50 4. Treasurer's Report – Rosemary Donald
- 8:00 5. General Business
- 5.1 The Dale T-shirts – allocation of funds (from last meeting); Tanya Franic
 - 8:05 5.2 AGM
 - 8:10 5.3 Mother's Day / Father's Day for 2022
 - 8:15 5.4 Westconnex Grant
 - 8:20 5.5 COLA – Rochelle Bolitho
 - 8:25 5.6 Sport House Names – Anthea Dunn
 - 8:30 5.7 Fixes for junior playground (Scully's) – Stephanie Wee
 - 8:35 5.8 Year 6 Jersey – Rose Donald
 - 8:40 5.9 Possible Federal Election Fete (May?) – Rose Donald
 - 8:45 5.10 Uniform Shop online platform – Max
 - 8:50 5.11 Toilet painting – Kim
 - 8:55 5.12 Senior Playground
- 9:00 6. Next Meeting – GM - Thursday 31 March 2022



Minutes

Item 1 Welcome – Stephanie Wee

- Stephanie welcomed all members and staff.
- Welcome to Country “We acknowledge the Traditional Owners of the country on which we meet today, the Gadigal people of the Eora nation, and recognise their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.”

Item 2 Secretary’s Report – Rebecca Wainscoat

2.1 Apologies – given as communicated to the Secretary (as listed above).

2.2 Table minutes from last meeting

Motion	That the minutes from the previous general meeting, 2021-11-25, be accepted as a true record.
Mover	Rebecca Wainscoat
Seconder	Stephanie Wee
Result	Passed.

2.3 Correspondence

- Annandale Hotel – have offered opportunity for fundraising which would involve advertising a raffle and then selling tickets for the raffle at their hotel, with proceeds going to the P&C (no volunteers to run at this stage – table for future);
- Rosella Street – offered to present to P&C about their circular economy platform / online marketplace which “which enable their school community to share, swap, rent, and buy & sell items in a secure and environmentally- friendly way” (no volunteers to investigate further at this stage)
- WestConnex Community Grant – Letter advising of grant success – Well done Rose.
- School Trees sales – see treasurer report for funds raised;
- Strong Minds – Email received about an evidence-based wellbeing approach for primary schools – Tanya Franic agreed to follow up further information;
- Insurance – Email confirming we are not taking up cash / property insurance
- Google Storage – we are close to maximum storage – suggest deleting digital copy of showcase download – agreed that as long as another parent has this, can delete from P&C.

2.4 Action Item Updates from last meeting

Item	Previous Discussion	Today’s Update
Retaining Wall	Rebuilding of the unsafe retaining wall at the entrance into the pre-school - not what we expected and Lisa had	Still Pending



	checked and it is an open job under Spotless. Lisa has raised with assets	
Senior Toilets	Aim to engage with the SRC to get ideas for the toilets for older students - done - information sitting with the school.	Pending - with SRC
Scully's fixes for playground	P&C to follow up on when the fixes are coming (Scully and playground cabinets) Lisa will chase one more time then Steph will write to them on behalf of P&C.	Discussed under item 5.7 below
Trafalgar Street Mural	Steph to collate ideas	Sent to council – sitting with them to action.
Water Fountains proposed by SRC	SRC requested P&C help with funds. 2021 student leadership team agreed funds raised roll over to 2022 Student Leadership Team (SLT – new SRC name).	Now sitting with Nathan Stares and SLT to action.
Outdoor power points	Peter had proposed four outdoor power points to be installed to assist with outdoor events and working bees	Believe Mike has quote – Lisa will chase.
Bank Accounts	Rose will update on banking options in 2022 – currently looking into various banking accounts and features of each.	No Update
Square Payment Systems	Max is also looking into square payment systems and will update on findings in 2022.	No Update
Indigenous Funds from T-shirts	Need to sound out options for spending funds on indigenous projects. Lisa will speak to the NAIDOC committee and we will place this on the agenda for February meeting	No Update – NAIDOC committee are discussing what funds they will require.

2.5 Membership Administration

- One new financial member since last meeting.

Item 3 Principal's Report – Lisa Lupton

- COVID-19 restrictions have been changed – will be able to have increased parent involvement in school
- Thank you to SEE/SRE teams for arranging commencement of 2022 classes
- Annandale North have requested to borrow trestle tables for a function (Lisa will check dates to ensure it does not conflict with any APS planned events and notify them some tables are not in optimal condition)



- Congratulations to Rosemary Donald on Westconnex Community Grant

Item 4 Treasurer's Report – Rosemary Donald

- See financials for December 2021, January 2022 and February 2022

Item 5 New Business

5.1 The Dale T-shirts - Tanya

- Some difficulty communicating with Araca – Tanya is following up.
- Uniform shop is taking on house t-shirts as previously agreed, Adult T-shirts to remain with P&C as fundraisers.
- Looking at hoodies – to get samples and aim to bring to next meeting then decide on which should be used for next fundraiser (aim to have for possible May federal election)

5.2 AGM

- Reminder that AGM will be end of June as per last year and previously agreed. Will need to update by-laws.

5.3 Mothers' / Fathers' Day – Bec Wainscoat

- Bec Wainscoat raised that we should have a plan in place regarding Mothers' / Fathers' Day. Discussion held around options. Consensus that holding one inclusive event to foster community could be trialled this year. Options discussed for holding a coffee cart type event during book week or grandparents' day to celebrate all families and ensure event is inclusive. Agreed Bec will put notice in newsletter and ask for community feedback.

5.4 Westconnex Community Grant – Rose Donald

- Grant is proceeding – yet to receive funds, Rose is following up

5.5 Covered Outdoor Learning Area – COLA – Rochelle Bolitho

- Rochelle raised that it would be very useful for the school to have a COLA for holding outdoor events.
- Discussion around investigations into this in the past, with factors such as the building of the lift in the hall, and other projects requiring completion (playground upgrades) leading to the COLA not getting off the ground. Consensus that there is community support for looking into options, however it will require someone to lead the project. Agreed Bec to put call out in newsletter for volunteers.

5.6 Sport House Names – Anthea Dunn

- Carried over to next meeting as Anthea not in attendance

5.7 Fixes for Playground (Scully's) – Steph Wee



- No update has been received from Scully's. Cabinets have been removed and storage is an issue. Support from group for Steph to communicate with Scully's and if needed write formal letter.

5.8 Year 6 Jersey – Rose Donald

- Order has been placed for year 6 jerseys and everyone has paid. Sizing Kit has been returned.
- For next year – would be useful to communicate with year 6 parents regarding sizes.

5.9 Possible Election Fete – Rose Donald

- There will likely be a federal election in May (one of: 7th / 14th / 21st). These have been very good fundraising opportunities for APS in the past.
- General discussion that we would be keen for an election Fete to go ahead.

5.10 Uniform Shop Online Platform – Max Joscelyne

- Have had some questions from parents about Spriggy which The School Canteen are now using for lunch orders.
- Spriggy provided a demonstration of their platform for some of P&C exec. Benefits seemed to be that they charge less on sales and costs less for parents.
- Spriggy could be run in parallel to flexischools initially.
- Spriggy reported they may be able to give a platform to sell outside of school community
- Rose would like to speak to another school who use the platform and Spriggy suggested they would facilitate this.
- Max and P&C exec to continue investigations.

5.11 Toilet Painting – Kim

- Discussion moved to next month

5.12 Senior Playground

- Steph will speak with Peter to check the progress with grant extension
- Steph will speak to Kim about possible involvement in project
- Lisa will check where things are at with assets

5.13 Wish Lists

- Steph has received some feedback from Stage Leaders regarding wish list items for 2022. These were discussed with consensus that all items were reasonable requests and P&C would like to be able to fund these.
- Technology– Lisa will follow up timeline.



Motion	That we allocate the following funds to each stage for purchase of items on their wish-lists: Kindergarten - \$2,500; Stage 1 - \$4,000; Stage 2 - \$3,000; Stage 3 - \$3,000
Mover	Stephanie Wee
Seconder	Max Joscelyne
Result	Passed

Motion	That we allocate \$10,000 to fund decodable readers across kindergarten to year 6.
Mover	Stephanie Wee
Seconder	Rosemary Donald
Result	Passed

5.14 Adobe Access – Elizabeth Lam

- Elizabeth requested information on the schools access to Adobe creative cloud as she may be able to gift access. Lisa will follow up and reach out to Elizabeth.

Item 6 Next P & C Meeting – 31 March 2022

Meeting closed at 09:06 pm

Regards

Rebecca Wainscoat

Secretary, on behalf of the Annandale Public School Parents & Citizens Association

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Annandale Public School P&C

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